



Dear Kettering College Student:

By now all new students have had the opportunity to pay the acceptance deposit required upon admissions to the college. If you have not already done so you will need to make that payment today prior to registration.

New students may register for courses without having financial clearance ahead of time. This gives extra time to make the initial down payment on the semester tuition bill and/or get the financial aid paperwork in order for the upcoming semester.

New students will have until **August 1, 2017** to receive financial clearance for fall semester.

To receive financial clearance, a student must:

Have his/her financial aid paperwork (or 3rd party sponsor payment information) submitted to the Kettering College financial aid office and be awarded financial aid (or 3rd party assistance) that equals or exceeds his/her total fall semester tuition/fee bill.

OR

Make an \$800 down payment (this amount is in addition to the Kettering College acceptance deposit already remitted) which will be credited toward the student's fall semester tuition/fee bill.

A student will need to make an \$800 down payment if the amount of financial aid awarded doesn't cover the entire tuition/fee bill.

Any student not receiving financial clearance on or before **August 1, 2017** will be administratively withdrawn from Fall courses. A student may re-register for courses during the Late Registration period, provided he/she has received financial clearance. Re-registration will need to be done via paper registration form, as online registration will not be an option at that point for students.

New students registering for summer semester on or after **August 1, 2017** must receive financial clearance either before, or at the time of registration (i.e. financial aid in place that at least equals the semester tuition/fee bill and/or an \$800 down payment) before the registration will be processed.

We hope the extra time we've given you to make your first payment and/or complete your financial aid paperwork gives you and your family the opportunity to financially prepare for your first semester at Kettering College. We look forward to you being a part of our campus! Please contact the Student Finance Office at either 937-395-6022 (Financial Aid Office) or 937-395-8610 (Student Accounts Office) if you have questions regarding your financial clearance status. Sincerely,

Please refer to the **Student Portal Quick Guide** on how to make an on-line payment.

Kettering College Student Services