
COMMITTEE CHARTER -

Institutional Outcomes and Degree Core Committee

Administrative Liaison: Dean for Academic Affairs

Goals: Assure strong and effective core curricula for the college's undergraduate degrees aligned with and supportive to the College Institutional Outcomes.

Scope of Responsibility:

1. Articulate and refine institutional outcomes that reflect the College mission and vision, in consultation with the Assessment and Accreditation Committee.
2. Insure program outcomes that coordinate with and reflect the College's Institutional Outcomes.
3. Review and propose appropriate changes in the College's degree core curricula.
4. Review new curricula and proposed changes to existing program curricula that involve the core requirements to insure inclusion of all College requirements for the degree core curriculum and graduation
5. Provide guidance to programs as they consider modifications to program curricula.
6. Review and maintain minimum standards for course syllabi content.
7. Coordinate curricular issues that transcend degrees, majors, and departments.

Membership: The Institutional Outcomes & Degree Core Curricula Committee membership consists of a minimum of five (5) faculty including at least one individual from the following areas with an understanding of and commitment to curricular matters:

- Humanities
- Science and Mathematics
- Nursing
- Allied Health
- Health Professions

Additional members:

- Academic Dean (ex officio)
- Director of the Division of Arts & Sciences
- Registrar or his/her appointee (ex officio)

Key Stakeholders:

Faculty
Students
Curriculum coordinator for each program
Academic Dean Office
Student Finance Office
Records Office

Meeting Frequency: The committee will meet at least once a month during the fall and winter semesters. Additional meetings will be scheduled as needed.

General Committee Procedures: Each committee will:

1. Keep official, committee-approved minutes and archive them electronically per College policy.
2. Select a chair and secretary from its membership each academic year.
3. Communicate all new proposals to College Council.
4. Provide periodic updates on ongoing projects to College Council.
5. Coordinate with individuals or groups that the College Council identifies as stakeholders in a given proposal, and with other individuals who indicate an interest in working on the proposal.
6. Provide advice, either as a whole or through appointment of a committee member, to workgroups dealing with issues that may affect or be affected by the committee.
7. Strive to reach consensus among its members and all stakeholders involved in a given proposal before making a final decision.
8. Notify the College Council of decisions made by the committee so that they may be communicated to the rest of the College.
9. Incorporate feedback received as a result of the College Council's college-wide communications into proposals and continue to work toward consensus until a satisfactory result is achieved.
10. Review its charter annually
11. Give an annual report of its goals and accomplishments to the General Assembly.



DATE OF ORIGIN: Faculty Handbook 2014-2015

LAST REVIEWED: March 10, 2017

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REPLACES:

APPROVED BY:

EFFECTIVE DATE: March 10, 2017