
COMMITTEE CHARTER – Mission & Values

Administrative Liaison: President

Goal: Promotes initiatives that successfully integrate college mission, vision and values into the curriculum and culture.

Scope of Responsibility: Reflects on the meaning and adequacy of Kettering College’s defining documents; maintains college focus on its basic purpose and distinctive ethos; reviews questions and proposals, from whatever pertinent source, that bear on mission, vision and values; makes recommendations to the wider college community, including the administration and the Board of Directors.

Membership: Comprises no fewer than seven members, drawn from persons across the college who have an understanding of, and a commitment to, the committee’s basic goal; the committee’s administrative liaison serves as a member ex officio.

Key Stakeholders: The Board of Directors in particular, and also college administrators, faculty, staff, and students; also healthcare employers and all others who need health-care providers of high competence and character.

Meeting Frequency: At least twice per (fall and winter) semester; additional meetings as needed.

Committee Procedures: The committee will:

1. Keep official, committee-approved minutes and archive them electronically per College policy.
2. Select a chair and secretary from its membership each academic year.
3. Communicate all new proposals to College Council.
4. Provide periodic updates on ongoing projects to College Council.
5. Coordinate with individuals or groups that the College Council identifies as stakeholders in a given proposal, and with other individuals who indicate an interest in working on the proposal.

6. Provide advice, either as a whole or through appointment of a committee member, to workgroups dealing with issues that may affect or be affected by the committee.
7. Strive to reach consensus among its members and all stakeholders involved in a given proposal before making a final decision.
8. Notify the College Council of decisions made by the committee so that they may be communicated to the rest of the College.
9. Incorporate feedback received as a result of the College Council's college-wide communications into proposals and continue to work toward consensus until a satisfactory result is achieved.
10. Review its charter annually.
11. Give an annual report of its goals and accomplishments to the General Assembly.

DATE OF ORIGIN: Faculty Handbook 2014-2015

LAST REVIEWED: March 24, 2017

LAST REVISED:

REPLACES:

APPROVED BY:

EFFECTIVE DATE: