
COMMITTEE CHARTER – Promotions Committee

Reports to: Academic Dean regarding recommendations for promotion

Goals: The Promotions Committee is charged to be the gatekeeper for the integrity of the promotions process. The committee works for fair, uniform, and objective consideration in the advancement of faculty members for all divisions and departments.

Objectives & Authority:

1. Promote and work for the recognition of high standards in learning facilitation, conduct, spiritual leadership, scholarship, and service among those who are advanced in rank.
2. Consider and recommend guidelines related to the criteria for advancement in rank of faculty.
3. Conduct an annual review of faculty seeking promotion in rank and make recommendations regarding changes in rank.

Membership:

1. Membership shall be established through the standard process used by the Collegiate Life Committee.
2. The committee shall consist of a maximum of six (6) members of the teaching faculty who hold the rank of associate or full professor.
3. Membership shall represent a variety of disciplines at the College.
4. The chair must hold the rank of professor and have served on the committee for at least 1 year.

Term Limits: Membership shall be on a 3-year cycle. At least one member shall be changed every year.

Meeting Frequency: The committee will meet as needed to fulfill its responsibilities.

General Committee Functions:

1. Prepare and send to the Academic Dean a letter of recommendation for promotion in rank of faculty.
2. Forward all recommendations regarding guidelines and policies related to the promotions process to College Council.
3. Elect a chair yearly by the committee membership.

DATE OF ORIGIN: Faculty Handbook 2014-2015

LAST REVIEWED: March 10, 2017

LAST REVISED: November 1, 2010

REPLACES:

APPROVED BY:

EFFECTIVE DATE: March 10, 2017