

## Collegiate Life Committee

<b>Name:</b>	Collegiate Life Committee
<b>Purpose:</b>	The Collegiate Life committee supports the commitment to shared governance through its management of college committee memberships. The Collegiate Life Committee also leads out in organizing and promoting a program of professional development opportunities to the members of the college community.
<b>Status and Type:</b>	Permanent College Administrative Committee
<b>Membership:</b>	No fewer than eight members from the KC faculty and staff, one member from the Executive Council, and one student as necessary.
<b>Appointment:</b>	Membership is voluntary for this committee; both staff and faculty can join as they desire or as required by respective department chairs. Membership should not exceed 12 members.
<b>Term:</b>	Members are expected to serve for a minimum of two years. They can seek reappointment if desired or recommended by the member's department chair. There is no limit to the number of appointments for this committee.
<b>Chair and Vice Chair:</b>	Elected every two years from the committee membership; must be a committee member for a minimum of two years before seeking the chair or vice chair positions. The chair and vice chair may be reelected.
<b>Meeting Frequency:</b>	Monthly during the fall and winter semesters. Additional meetings at the call of the chair.
<b>Minutes:</b>	Distributed to members and to the College Council Chair.
<b>Input From:</b>	Faculty & Staff, Committee chairs
<b>Reports To:</b>	Executive Council
<b>Scope of Responsibility:</b>	
<b>To Act:</b>	<ol style="list-style-type: none"> <li>1. Manage the membership process of College governance and administrative committees in accordance with the governing system of the college as a whole</li> <li>2. Establish and maintain a plan for employee development.</li> <li>3. Support proposals for professional development programming, activities and events, including funding within committee budget allocation.</li> <li>4. Oversee selection process of yearly Staff and Faculty Excellence Peer Awards.</li> </ol>
<b>To Recommend:</b>	Advocate (to Executive Council) on issues related to employee benefits and concerns
<b>Committee Procedures:</b>	Review the charter annually and revise as necessary throughout the academic year. Select a chair and vice chair according to charter guidelines. Provide minutes to College Council and periodic updates/ongoing projects progress to Executive Council. As requested, prepare and provide an annual report of its goals and accomplishments to the General Assembly.
<b>Date of Origin:</b>	
<b>Last Reviewed:</b>	October 14, 2020

<b>Last Revised:</b>	<b>October 14, 2020</b>
<b>Date of Origin:</b>	
<b>Replaces:</b>	<b>January 2020 Charter Version</b>
<b>Approved By:</b>	<b>College Council</b>
<b>Effective Date:</b>	<b>November 18, 2020</b>