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## Audio-Visual Services

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**Policy Number: KC 120**

**Responsibility:**

Audio-visual materials for preview or use as educational teaching tools must be ordered through the college library with the media/collection development librarian. Media (DVDs and/or streaming) will be purchased or leased for classroom/online instruction as funds are available.

Classrooms have projection/computer systems available for viewing notes, DVDs, and/or streaming media. If you encounter problems with the projection/computer systems please call the IT Help Desk ext. 58295 or 317-0095.

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