



KETTERING COLLEGE COMMITTEE CHARTER

Name:	Community Engagement Committee
Purpose:	The Community Engagement Committee identifies, promotes, evaluates, and supports partnerships with entities through the lens of service and service learning as a pedagogy, affirming service as a life calling and fostering a lifelong commitment to service in students.
Status and Type:	Permanent College Administrative Committee
Membership:	The membership will be composed of the Community Outreach Coordinator and faculty and staff members actively engaged in teaching, learning, or working with service and service-learning; Ex officio members include a representative Exec Council Member, and the campus Chaplain.
Appointment:	Membership is voluntary for this committee; both staff and faculty can join as they desire or as required by respective department chairs. Membership should not exceed 15 members.
Term:	Members are expected to serve for a minimum of two years. They can seek reappointment if desired or recommended by the member's department chair.
Chair:	Elected every two years from the committee membership; must be a committee member for a minimum of two years before seeking the chair position. The chair may be reelected.
Meeting Frequency:	Monthly during the fall and spring semesters. Additional meetings at the call of the chair.
Minutes:	Distributed to the membership by the chair. The committee member responsible for taking minutes will share a copy of the minutes on the designated electronic platform.
Input From:	All administrative and academic departments, staff, students, and College governance entities.
Reports To:	Deans Council
To Act:	<ol style="list-style-type: none"> 1. Enhance and support innovative use of service learning as a pedagogy. 2. Promote development of lifelong commitment to service in our students. 3. Promote the development of community relationships for service and experiential learning.

To Recommend:	Seek community engagement opportunities for students and faculty in collaboration with leadership.
Committee Procedures:	<ol style="list-style-type: none"> 1. Communicate all new proposals and decisions to College Council. 2. Provide periodic updates on ongoing projects to Deans Council. 3. Coordinate with individuals or groups that the College Council identifies as stakeholders in a given proposal, and with other individuals who indicate an interest in working on the proposal. 4. Provide advice, either as a whole or through appointment of a committee member, to workgroups dealing with issues that may affect or be affected by the committee. 5. Strive to reach consensus among its members and all stakeholders involved in a given proposal before making a final decision. 6. Incorporate feedback received as a result of the College Council's college-wide communications into proposals and continue to work toward consensus until a satisfactory result is achieved. 7. Review charter annually. Give an annual report of its goals and accomplishments to the General Assembly.
Date of Origin:	May, 2019
Last Reviewed:	November 6, 2025
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