



Faculty Member Annual Evaluation Supplement

Faculty Member:

Evaluation Period:

Division/Department/Program:

Evaluated by:

Evaluation Date:

In each Dimension, the descriptors provided are not comprehensive and are meant as examples only. There may be other items that should be considered in developing the individual ratings. The faculty member must complete and submit the self-evaluation to their department chair prior to their annual performance review meeting. SMART (Specific, Measurable, Achievable, Relevant, and Time-Bound) goals from the previous year will be reviewed, with continued progress toward them reported, and new goals established for the upcoming year. (Goals from the Kettering Health (KH) evaluation template may be used, if appropriate for the Dimension; there should be at least one goal in each Dimension). The cycle of the evaluation will correspond with KH's employee evaluations. The evaluation will be maintained by the Office of the Academic Dean in the faculty member's file and with the department chair.

Please select from one of the two options below:

I intend to return in my position at Kettering College for the upcoming academic year.

I do not intend to return to Kettering College for the upcoming academic year.

Please note that this selection is not a promise for continuing employment; it simply indicates your intention to return. The is not to be construed as an employment contract, nor is it to be construed as a guarantee of employment or benefits. Contracts for faculty members are issued annually and we expect to issue contracts in Spring semester for the upcoming academic year.

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	Dimensions	Self-Evaluation	Department Chair's Evaluation
TEACHING (Leadership Pillar)	Maintains contemporary knowledge of the subject matter being taught; employs instructional technology effectively; uses assessment to improve and demonstrate student achievement of learning outcomes; engages students actively in learning; designs and implements teaching plans	<input type="checkbox"/> 1 Fails to meet expectations <input type="checkbox"/> 2 Meets expectations <input type="checkbox"/> 3 Exceeds expectations Comments:	<input type="checkbox"/> 1 Fails to meet expectations <input type="checkbox"/> 2 Meets expectations <input type="checkbox"/> 3 Exceeds expectations Comments:
	Goals from previous year:	Progress toward goals from previous year:	Goals for upcoming year:
Describe how you have continued to ensure your qualification and ability to teach in the discipline or subfield being taught during the past year. Please list discipline- or subfield-related activities that may contribute to the assurance of your currency including, but are not limited to, attendance at professional conferences, work experience, earned certifications/credentials, demonstrated proficiency in teaching, research, recognition as an expert in the field, etc.			

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	Dimensions	Self-Assessment	Department Chair's Assessment
SCHOLARSHIP (Scholarship Pillar)	Engages in discipline-related research, scholarship, and/or creative activities; research, scholarship, and/or creative activities are viewed as credible and important to the institution, division, department, and/or program; carries out scholarly activity, including dissemination (e.g., publication, presentation, etc.)	<input type="checkbox"/> 1 Fails to meet expectations <input type="checkbox"/> 2 Meets expectations <input type="checkbox"/> 3 Exceeds expectations Comments:	<input type="checkbox"/> 1 Fails to meet expectations <input type="checkbox"/> 2 Meets expectations <input type="checkbox"/> 3 Exceeds expectations Comments:
	Goals from previous year:	Progress toward goals from previous year:	Goals for upcoming year:
Describe how you have incorporated scholarship into your teaching/learning and vice versa.			

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		Dimensions	Self-Assessment	Department Chair's Assessment
SERVICE (Service Pillar)		Engages in department and institutional service appropriate for current rank/status; demonstrates service to professional, local and/or international communities; facilitates student success through advising, mentoring, etc.; models professionalism	<input type="checkbox"/> 1 Fails to meet expectations <input type="checkbox"/> 2 Meets expectations <input type="checkbox"/> 3 Exceeds expectations Comments:	<input type="checkbox"/> 1 Fails to meet expectations <input type="checkbox"/> 2 Meets expectations <input type="checkbox"/> 3 Exceeds expectations Comments:
		Goals from previous year:	Progress toward goals from previous year:	Goals for upcoming year:
Describe how you infuse service in your teaching; please include specific examples.				

Faith Pillar: Discuss how you infuse faith in your teaching, service, and/or scholarship.

Additional Comments/Reflections/Recommendations:

I have seen this completed evaluation and I have received a copy. (Note: Signing this form does not indicate agreement or concurrence with the ratings or content of the evaluation).

Faculty Member's Signature

Date

Department Chair's Signature

Date